

Healthwatch Northumberland Board meeting
 Tuesday 23 June 2020

Via Zoom

10.30am to 12 noon

Agenda

			Timing
10:30	Introductions, apologies, and declarations of interest	DT	2 minutes
10:32	Minutes of last meeting	DT	2 minutes
10:34	Action Points	DT	2 minutes
10:36	Matters arising		2 minutes
10:38	Questions from the public	DT	5 minutes To receive questions and resolve to answer them within 7 days
10:43	Operations and Financial out-turn 2019/2020	DN	5 minutes Update on all items in 2019/20 plan inc PPGs, Your Voice Fund etc Ask for comments/questions rather than present?
10:48	Annual Survey 2020	CLJ	15 minutes Caroline will present the main findings from the survey
11:03	Strategic and Operational Plan 2020 and impact of pandemic context	DN	20 minutes Revised Strategic Plan and draft operational plan for decision. Open discussion re new context
11:23	Board partner organisation updates Carers Northumberland VCS Assembly Patient Advice and Liaison Service Adapt North East		12 minutes Short verbal update from each
11:35	Partner Board membership	DT	10 minutes Verbal?

			Discussion and results of discussion with current members. Next steps
11:45	Strategic Risk Register (standing item)	DN	3 minutes Update and agreement for any changes
11:48	Dates of meetings for 2020/2021 15 September 15 December Planning Day TBC 23 March	All	2 minutes For information as previously circulated
11:50	Any other business		5 mins

Items previously circulated – accepted by consent

- i. Chair's summary of external meetings and updates
- ii. Chair's report to Adapt Board

Forthcoming items

Review of Enter and View policy	September
Quality Framework	September December
Engagement and Communications Update	September
Volunteer Update	December