

Healthwatch Northumberland Board meeting

Tuesday 15 September 2020

Via Zoom

10.00am to 11:45am

**Agenda**

|  |  |  |  |
| --- | --- | --- | --- |
| 10:00 | 1. Introductions, apologies, and declarations of interest

  | DT |  |
| 10:02 | 1. Minutes of last meeting
 | DT | For decision |
| 10:04 | 1. Action Points
 | DT | To note |
| 10:06 | 1. Matters arising 23 June 2020
 | DT | For discussion |
| 10:11 | 1. Questions from the public
 | DT | For discussion and decision |
| 10:16 | 1. Communication and Marketing Update Presentation
 | CJ | For discussion |
| 10:31 | 1. Operations and Financial Update
 | DN | For discussion |
| 10:46 | 1. Operating in the current pandemic context
 | DN | For discussion |
| 10:56 | 1. Review of Enter and View Policy and Procedure
 | DN | For decision |
| 11:06 | 1. Board re-appointments, Board recruitment and Board handbook
 | DT | For decision |
| 11:16 | 11.Board partner organisation updates* Carers Northumberland
* VCS Assembly
* Patient Advice and Liaison Service
* Adapt North East
 | All partners | For discussion |
| 11:36 | 12.Quality Framework  | DT | For discussion  |
| 11:46 | 13.Strategic Risk Register (standing item) | DN | For discussion and decision |
| 11:51 | 14.Dates of meetings for 2020/2021Annual General Meeting Wednesday 21 October 2020Tuesday 15 December 2020Planning Day TBCTuesday 23 March 2021 | All | For information |
| 11:56 | 1. Any other business
 |  |  |
| 12:00 | Close  |  |  |

Items circulated – accepted by consent

i. Chair’s summary of external meetings and updates

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  Forthcoming items

|  |  |
| --- | --- |
| Quality Framework | December |
| Volunteer Update | December |
| Engagement Update  | March |

 |  |