

Healthwatch Northumberland Board meeting

Tuesday 15 September 2020

Via Zoom

10.00am to 11:45am

**Agenda**

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| --- | --- | --- | --- |
| 10:00 | 1. Introductions, apologies, and declarations of interest | DT |  |
| 10:02 | 1. Minutes of last meeting | DT | For decision |
| 10:04 | 1. Action Points | DT | To note |
| 10:06 | 1. Matters arising 23 June 2020 | DT | For discussion |
| 10:11 | 1. Questions from the public | DT | For discussion and decision |
| 10:16 | 1. Communication and Marketing Update Presentation | CJ | For discussion |
| 10:31 | 1. Operations and Financial Update | DN | For discussion |
| 10:46 | 1. Operating in the current pandemic context | DN | For discussion |
| 10:56 | 1. Review of Enter and View Policy and Procedure | DN | For decision |
| 11:06 | 1. Board re-appointments, Board recruitment and Board handbook | DT | For decision |
| 11:16 | 11.Board partner organisation updates   * Carers Northumberland * VCS Assembly * Patient Advice and Liaison Service * Adapt North East | All partners | For discussion |
| 11:36 | 12.Quality Framework | DT | For discussion |
| 11:46 | 13.Strategic Risk Register (standing item) | DN | For discussion and decision |
| 11:51 | 14.Dates of meetings for 2020/2021  Annual General Meeting Wednesday 21 October 2020  Tuesday 15 December 2020  Planning Day TBC  Tuesday 23 March 2021 | All | For information |
| 11:56 | 1. Any other business |  |  |
| 12:00 | Close |  |  |

Items circulated – accepted by consent

i. Chair’s summary of external meetings and updates

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| Forthcoming items   |  |  | | --- | --- | | Quality Framework | December | | Volunteer Update | December | | Engagement Update | March | |  |